

CHESTER CHARTER SCHOLARS ACADEMY

BOARD OF TRUSTEES MEETING

6:30pm, Tuesday, May, 19, 2020

Date of Approval: Tuesday, June 16, 2020

Call to Order: The Board of Trustees for the Chester Charter Scholars Academy held a public Board Meeting in Chester, PA on May 19, 2020. The meeting convened at 7:00pm. An Executive Session took place in advance of the public Board Meeting to discuss personnel and litigation matters. Members of the Board in attendance (at the time of the call to order): President Barbara Klock (ph), Don Delson (ph), Marilyn Henkelman (ph), Ellen Milgrim (ph), Alice Turbville (ph), Ramona Jones (ph), Dion Lewis (ph), Ian Wilcox (ph), Ben Berger (ph), Joan Richards (ph) and Head of School Akosua Watts (ph). Absent: None

Public Comments: No Public present.

Approval of Minutes

- The Board reviewed and adopted the minutes of the March 17, 2020 meeting of the Chester Charter Scholars Academy Board of Trustees subject to changes provided during review discussion.
 - Motion – Ellen Milgrim
 - Second – Marylin Henkelman
 - Ayes: 11 Nays: 0 Absent: 0

- The Board reviewed and adopted the minutes of the April 21, 2020 meeting of the Chester Charter Scholars Academy Board of Trustees subject to changes provided during review discussion.
 - Motion – Don Delson
 - Second – Ramona Jones
 - Ayes: 11 Nays: 0 Absent: 0

President's Report

Barbara Klock (President)

- Reflected on the passing of a CCSA student, Nyques Farlow and observed a moment of silence in his honor.
 - Board and CCSA staff contributions provided a \$4,000 donation to be presented to the Davis family.
- Discussed the big picture of the "new normal" since COVID 19. Reflected that as a school staff/teachers have to be ready for trauma-based care.
- The Board discussed and approved the Resolution ??
 - Motion – Don Delson
 - Second – Ian Wilcox
 - Ayes: 11 Nays: 0 Absent: 0

- Provided an update on the matters concerning the Chester Upland School District (CUSD):
 - Continuation of state receivership until 2022.

- Discussed the Article Delaware County Common Pleas Court Judge Barry Dozor has ruled that CUSD must consider "outsourcing" the management of K-12 school management as part of their financial recovery plan.
- Don Delson discussed details of the Payment Protection Loan (PPP) - which the school has received.
 - File forgiveness report after 8-week period to meet the eligibility guideline.
 - Intend to file forgiveness letter that the school should repay, so there will be no outstanding balance.
- CCSA has been allocated \$307,691 of CARES Act relief funds in form of a Grant from PDE in early 2020 before next fiscal year.
- Provided update of CCSA Foundation including;
 - CCSA Foundation \$50,000 PPP application was approved; will not have full forgiveness
- Provided update on the Endowment and Annual Fund; currently in the silent phase
 - Don Delson provided update on the status of the Endowment campaign; New goal of 10 million

Academic Excellence

Marylin Henkelman (Committee, Chair)

- Shared Minutes from the May 15, 2020 meeting;
 - Update on current status of online learning
 - Planning for September and all the challenges and changes the school will face due to COVID 19

Financial Report

Alice Turbiville (Finance Committee, Chair)

- Discussed the Condensed Statement of Revenue, Expenses and Changes in Fund Balances as of April 30, 2020 for Board members to review.
- Discussed the draft budget for FY 2021
 - Discussed three scenarios for the operation of school related to health and safety guidelines related to COVID-19.
 - Briefly discussed assumptions about revenue adjustments; Federal food program and reduced 21st Century Funds program for the staggered opening or fully virtual scenarios
 - Final FY 2021 budget will be approved by next meeting
- Discussed the 7 Year Projection and long-range plan as of February 4, 2020.
- Discussed the Contributions from the Foundation; recommendation that CCSA lower amount of the contribution of the current fiscal year and defer it to next fiscal year.
- Discussed the need to build a reserve for debt payments, bond covenants and the placement of students in alternative and approved private schools, if needed.

School Report

Akosua Watts (Head of School)

- Shared school highlights including;
 - Shared updates about the current situation with the COVID-19 closure;
 - Shared the Resolution to honor Nyques Farlow-Davis
 - Discussed initial plans to develop an initiative at CCSA to address gun violence
 - Jen Camp appointed as the new 21st Century Coordinator
 - Highlighted the key scheduled end of year events

- Discussed the details of the Drive in Graduation June 10th, 2020

Motion to Adjourn

- Motion – Don Delson
- Second – Barbara Klock
 - Ayes: 11 Nays: 0 Absent: 0

Next Board Meeting: Tuesday, June 16, 2020 at 7:00pm preceded by Executive Session at 6:30pm

Adjournment: The meeting adjourned at 8:24pm

Rachel Cameron, (serving as Secretary)