

CHESTER CHARTER SCHOLARS ACADEMY

BOARD OF TRUSTEES MEETING

6:30pm, Tuesday, March, 17, 2020

Date of Approval: Tuesday, May 19, 2020

Call to Order: The Board of Trustees for the Chester Charter Scholars Academy held a public Board Meeting in Chester, PA on March 17, 2020. The meeting convened at 7:00pm. An Executive Session took place in advance of the public Board Meeting to discuss personnel and litigation matters. Members of the Board in attendance (at the time of the call to order): President Barbara Klock (ph), Don Delson (ph), Marilyn Henkelman (ph), Ellen Milgrim (ph), Alice Turbville (ph), Ramona Jones (ph), Dion Lewis (ph), Ian Wilcox (ph), Ben Berger (ph), Joan Richards (ph) and Head of School Akosua Watts (ph). Absent: None

Public Comments: No Public present.

Approval of Minutes

- The Board reviewed and adopted the minutes of the February 17, 2020 meeting of the Chester Charter Scholars Academy Board of Trustees subject to changes provided during review discussion.
 - Motion – Don Delson
 - Second – Ian Wilcox
 - Ayes: 11 Nays: 0 Absent: 0

President's Report

Barbara Klock (President)

- Moment for Mission – Ian Wilcox shared the reason why he serves on the CCSA Board, the history of how he got to this place in his life and reflected on giving back to the community.
- The Board discussed and approved the Resolution Regarding Expulsion of Student 2019-2020-2 discussed in Executive Session.
 - Motion – Don Delson
 - Second – Ian Wilcox
 - Ayes: 11 Nays: 0 Absent: 0
- Provided an update on the matters concerning the Chester Upland School District (CUSD):
 - Continuation of state receivership until 2022.
 - Provided update on the hearing concerning CUSD that were held on March 3rd and 4th;
 - Recovery Plan is still not approved; audit has not been completed and distributed.
 - Discussed the possibility proposal for a new settlement agreement.
 - Don Delson shared insights on this proposal and asked for Board input.

- Discussions about receiver appointment and financial recovery plan for the District; and
- Provided update of CCSA Foundation including;
 - Christopher Hanlon was appointed as the New Executive Director for The CCSA Foundation
 - Provided update on the Endowment and Annual Fund
 - Don Delson provided update on the status of the Endowment campaign; currently put on hold due to the COVID 19.
 - Cultivation event sponsored BY WAWA will be postponed until further notice.
 - Annual Fund work will continue at this time by CCSA foundation office.
 - Shared details of the Friend-raising event that took place on March 11th. Hosted by CCSA Foundation Board member Mandy Kennedy.

Nominating and Governance

Dion Lewis (Committee, Chair)

- Shared Minutes from the March 5, 2020 meeting;
 - Discussed that there are two openings for the CCSA Board positions; shared potential Board Candidates.
 - Recommended delaying new invitations while evaluating current 3-year terms of the current members and overall Board needs.
- Discussed broad board concepts to promote continued active board involvement including a historical understanding of board membership, ways to energize and utilize the board and review of board performance.
- Provided update on the joint board retreat in the fall of 2020.

Financial Report

Alice Turbiville (Finance Committee, Chair)

- Discussed the Condensed Statement of Revenue, Expenses and Changes in Fund Balances as of March 17, 2020 for Board members to review.
- Discussed the 7 Year Projection and long-range plan as of February 4, 2020.
- Highlighted the need to building a reserve for placement of students in alternative and approved private schools, debt payments and debt covenants.

School Report

Akosua Watts (Head of School)

- Shared school highlights including:
 - Shared updates about the current situation with the COVID-19 closure;
 - Anticipating there is a possibly of this continuing on for some time.
 - Active instruction happening; all staff members are "on call".

- Teachers are required to reach out to students to answer questions twice a week.
- Instructional materials were sent out to students and are ready for pick up
- Breakfast and lunch meals are available for students for pick up.
- Discussion of school-wide platform, if online instruction is the route the school needs to go.

Motion to Adjourn

- Motion – Don Delson
- Second – Barbara Klock
 - Ayes: 11 Nays: 0 Absent: 0

Next Board Meeting: Tuesday, May 19, 2020 at 7:00pm preceded by Executive Session at 6:30pm

Adjournment: The meeting adjourned at 8:24pm

Rachel Cameron, (serving as Secretary)