

CHESTER CHARTER SCHOLARS ACADEMY

BOARD OF TRUSTEES MEETING

6:30pm, Tuesday, June, 18, 2019

Date of Approval: Tuesday, August, 20, 2019

Call to Order: The Board of Trustees for the Chester Charter Scholars Academy held a public Board Meeting in Chester, PA, on May 21, 2019. The meeting convened at 7:00pm. An Executive Session took place in advance of the public Board Meeting to discuss personnel and litigation matters. Members of the Board in attendance (at the time of the call to order): President Barbara Klock, Don Delson, Ellen Milgrim, Marilyn Henkelman, Ian Wilcox, (ph) Scott Beaumont, Alice Turbville, Ramona Jones, and Head of School Akosua Watts. Absent: Dion Lewis, Joan Richards, Steve Piltch

Public Comments: Public: Notary. No Comment.

Approval of Minutes

- The Board reviewed and adopted the minutes of the May 21, 2019 meeting of the Chester Charter School for the Arts Board of Trustees subject to changes provided during review discussion.
 - Motion – Don Delson
 - Second – Ellen Milgrim
 - Ayes: 9 Nays: 0 Absent: 3

President's Report

Barbara Klock (President) –

- Adopted motion to appoint Ben Berger to a new 3-year term on the CCSA Board of Trustees. The Board votes unanimously to approve
 - Motion – Don Delson
 - Second – Marilyn Henkelmen
 - Ayes: 9 Nays: 0 Absent: 3
 - Ben Berger recited the swearing Oath as a newly appointed trustee
- Adopted a resolution to appoint additional members of the Board of Trustees to serve as Hearing Officers on behalf of the Chester Charter Scholars Academy, if needed.
 - Motion – Don Delson
 - Second – Ellen Milgrim
 - Ayes: 9 Nays: 0 Absent: 3
- Members of the Board of Trustees who were present at the meeting individually recited the Oath for Hearing Officers and were sworn in to serve as hearing officers. A Certified Notary and CCSA Attorney authorized official recitation of the Oath for Hearing Officers.
- Adopted motion to elect officers for a one-year term beginning July 1st, 2019. The Board voted unanimously in support of the proposed slate of officers as follows:

- President – Barbara Klock
 - Motion – Don Delson
 - Second – Ellen Milgrim
 - Ayes: 9 Nays: 0 Absent: 3
 - Vice President – Marilyn Henkelman
 - Motion – Don Delson
 - Second – Ramona Jones
 - Ayes: 9 Nays: 0 Absent: 3
 - Treasurer – Alice Turbiville
 - Motion – Scott Beaumont
 - Second – Ben Berger
 - Ayes: 9 Nays: 0 Absent: 3
 - Secretary – Ramona Jones
 - Motion – Marilyn
 - Second – Ellen
 - Ayes: 9 Nays: 0 Absent:
- Reviewed the proposed Board Meeting and Committee schedule for 2019-2020
 - The Board came to consensus to accept the meeting schedule for 2019-2020 school year after some minor changes
 - Motion – Don Delson
 - Second – Barbara Klock
 - Ayes: 9 Nays: 0 Absent: 3
- Moment for Mission – Expressed appreciation for the outstanding service of Board Members, Scott Beaumont and Steve Piltch whose Board terms conclude on June 30.
- Provided Update on Charter School renewal hearing process
- Reminded the Board Committee members to contribute to the annual fund by June 30th
- Shared highlights from the Charter School Trustees Training

Governance and Nominating

Dion Lewis (Governance and Nominating Committee, Chair)

- No Report

Academic Excellence

Marilyn Henkelman (Academic and Excellence Committee, Chair)

- Shared and discussed the minutes for the Academic Excellence Committee

Financial Report

Scott Beaumont (Finance Committee, Chair)

- Scott distributed the Condensed Statement of Revenue, Expenses and Changes in Fund Balances as of June 18, 2019 for Board members to review

- Reviewed Balance Sheet, Cash Flow Statement and Preliminary Financial Report as of May 31, 2019
- In considering this motion the Board Committee Members discussed the following:
 - CCSA Foundation the annual contributions that have made cumulative \$3.9 million to improve education outcomes
 - \$3,700,000 committed fund balance
 - \$2,400,000 restricted net position
- Adopted a resolution to authorize the proposed preliminary Fund balance and Net Position as of June 30, 2019
 - Motion – Don Delson
 - Second – Marylin Henkelman
 - Ayes: 9 Nays: 0 Absent: 3
- Provided overview and context to the FY 2020 Annual Budget contingency line item
- Adopted motion to approve 2019-2020 Annual Budget
 - Motion – Don Delson
 - Second – Ben Berger
 - Ayes: 9 Nays: 0 Absent: 3
- Proposed a resolution to approve and authorize the submission of its 2018/2019 rental reimbursement forms to PDE once the document is released and available.
 - Motion – Ellen
 - Second – Marylin
 - Ayes: 9 Nays: 0 Absent: 3

School Report

Akosua Watts (Head of School)

- Gave a report of safety measures including the ALICE trainings for staff and students and the ongoing work of the safety committee.
- Shared school end of the year highlights including: June 8th Senior Panel event, the first High School Graduation, various grade level ceremonies
- Reported that enrollment on target for 19-20 SY,
- Shared that uniforms will change next year to include CCSA logo on shirt as part of the rebranding effort.
- Ben Berger shared the idea of continued partnership with Swarthmore College.

Motion to Adjourn

- Motion – Don Delson
- Second – Barabara Klock
 - Ayes: 9 Nays: 0 Absent: 3

Next Board Meeting: Tuesday, August 20, 2019 at 7:00pm preceded by an Executive Session at 6:30pm

Adjournment: The meeting adjourned at 8:28pm

Rachel Cameron, (serving as Secretary)