

CHESTER CHARTER SCHOOL FOR THE ARTS

BOARD OF TRUSTEES MEETING

7:00pm, Tuesday, March 27, 2018

Date of Approval: May 15, 2018

**Call to Order:** The Board of Trustees for the Chester Charter School for the Arts held a public Board Meeting in Chester, PA on March 27, 2018. The meeting convened at 7:00pm. An Executive Session took place in advance of the public Board Meeting to discuss personnel and litigation matters. Members of the Board in attendance (at the time of the call to order): President Don Delson, Vice President Barbara Klock (Ph), Marilyn Henkelman, Benjamin Berger (Ph) Joan Richards, Scott Beaumont, Ramona Jones, Dion Lewis (Ph), and Head of School Akosua Watts. Absent: Marcine Pickron-Davis, Steven Piltch

**Public Comments:** No Comment. Present: Donna Armand, Reb Spear (TCF)

**Approval of Minutes**

- The Board reviewed and adopted the Minutes of the February, 20 2018 meeting of the Chester Charter School for the Arts Board of Trustees subject to changes provided during review discussion.
  - Motion – Joan Richards
  - Second – Marilyn Henkelman

**President's Report**

Don Delson (President) –

- Shared that Public Citizens For Children In Youth (PCCY), director will be visiting CCSA on April 3, 2018
- Discussed the involvement The Chester Fund (TCF) board decisions regarding new stages of construction and improvements to the building
- Suggested that CCSA allocates the remainder of the McClain funds to the improvement of the building
- Akosua Watts discussed the details of the Parent Advisory Council draft
- Adopted motion for approval of the Parent Advisory Council Committee subject to revisions of Section 3
- Approved unanimously
  - Motion-Marilyn Henkelman
  - Second- Joan Richards
  - Ayes: 9 Nays: 0 Absent: 2

**Financial Report**

Scott Beaumont (Finance Committee, Chair)

- Reviewed Balance Sheet, Cash Flow Statement and Preliminary Financial Report as of February 28, 2018.
- Discussed the net change in the Fund Balance
- Highlighted positive financial results including solid enrollment and consistent, on time payments from the Chester Upland School District

- Proposed a resolution to authorize the President of the Board, Treasurer and the Chief Executive Officer of the Chester Charter School for the Arts to execute selected financial transactions for CCSA, including transitioning cash into and out of interest bearing accounts.
- Motion to approve the Board resolution
  - Motion-Marilyn Henkelman
  - Second- Joan Richards

○ Ayes: 9 Nays: 0 Absent: 2

### **School Report**

Akosua Watts (Head of School) –

- Shared school highlights including attendance rates, enrollment updates and open enrollment process, partnerships and volunteers from Episcopal Academy.
- Shared data from the 4Sight Results as of March 2018 including personnel changes in Math department to support instruction in the 2018-19 school year.
- Shared updates on the Post-Secondary Planning Instruction for students including the 11<sup>th</sup> grade trip for ACT test and SAT prep.
- Planning instruction and partnership with Delaware Community College for dual enrollment, which includes placement test on site in April 2018.

### **Facilities Report**

- No report

### **Strategic Planning Report**

- No report

### **Governance and Nominating**

- Discussion about the merging of the Governance/Nominating and Human Resources Committees will continue.
- Don Delson discussed potential candidates for consideration for the CCSA Board of Trustees.

### **Academic Affairs**

- No report

### **Human Resources**

- No Report

**Next Board Meeting:** Tuesday, May 15, 2018 at 7:00 pm preceded by an Executive Session at 6:30 pm.

**Adjournment:** The meeting adjourned at 8:19pm

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Rachel Cameron, Operations Coordinator (serving as Secretary)

