

CHESTER CHARTER SCHOOL FOR THE ARTS

BOARD OF TRUSTEES MEETING

7:00pm, Tuesday, December 19, 2017

Date of Approval: February 20, 2018

Call to Order: The Board of Trustees for the Chester Charter School for the Arts held a public Board Meeting in Chester, PA on December 19, 2017. The meeting convened at 7:00pm. An Executive Session took place in advance of the public Board Meeting to discuss personnel and litigation matters. Members of the Board in attendance (at the time of the call to order): President Don Delson, Vice President Barbara Klock, Scott Beaumont, Marilyn Henkelman, Ramona Jones, Dion Lewis, and Head of School Akosua Watts. Absent: Marcine Pickron-Davis, Benjamin Berger, Steven Piltch, Joan Richards

Public Comments: No Comment. Present: Donna Armand (TCF)

Approval of Minutes

- The Board reviewed and adopted the Minutes of the November 14, 2017 meeting of the Chester Charter School for the Arts Board of Trustees subject to changes provided during review discussion.
 - Motion – Marilyn Henkelman
 - Second – Dion Lewis

President's Report

Donald Delson (President) – Adopted motion to elect Marilyn Henkelman as Board Secretary

- Motion – Barabara Klock
- Second – Don Delson

Financial Report

Scott Beaumont (Finance Committee, Chair)

- Reviewed Balance Sheet, Cash Flow Statement and Preliminary Financial Report as of November 30, 2017.
- Discussed the unplanned expenditures for the Safety Corridors in the Finance Report.
- Akosua Watts will have discussion with Joe Martin (Charter Choices) to re-categorize the stipends in order to provide a more detailed reflection of program expenses.
- Scott distributed Fund balance policy for Board members to review and explained the implications of certain accounting principles.

- Proposed a resolution to a adopt motion to finalize the 06/30/2017 Fund Balance and Net Position as follows: (See attachment)
 - 2,800,000 Committed fund balance
 - 2,700,000 restricted net position.
 - Motion – Marilyn Henkelman
 - Second – Dion Lewis
 - The Motion passed unanimously
- Highlighted positive financial results including solid enrollment and consistent, on time payments from the Chester Upland School District
- Don Delson proposed that funds remaining from the construction of the building be applied toward the expansion of the small dance studio.

School Report

Akosua Watts (Head of School) –

- Reported on student attendance and provided an enrollment update.
- Shared partnerships and mentorships that are in place.
- Highlighted key events including report card conferences, a coat giveaway, Outward Bound facilitator training, Graphic Artist visit, Still We Rise, Fall Concert.
- Reported on the Introduction of Naviance into Post-Secondary Planning Instruction and possible partnership with Delaware Community College for dual enrollment.
- Shared the Playground design and reported that construction will likely be this spring.
- Outlined efforts to develop character of Scholar-Athletes and establish the NCAA eligibility process.

Facilities Report

- No report

Strategic Planning Report

- No updates at this time

Governance and Nominating

- Discussion about the merging of the Governance/Nominating and Human Resources Committees will continue
- Two new Board members will be elected in beginning of July to replace two members who will be taking a leave of absence

Academic Affairs

- Barbara Klock reported on West University partnership, who will be providing tutors, summer program, and potentially offered master classes to students.
- Discussion regarding the two partnerships with DCCC and WCU

Human Resources

- No Report

Next Board Meeting: Tuesday, February 20, 2018 at 7:00 pm preceded by an Executive Session at 6:30 pm.

Adjournment: The meeting adjourned at 8:10pm

Rachel Cameron, Operations Coordinator (serving as Secretary)