

CHESTER CHARTER SCHOOL FOR THE ARTS

BOARD OF TRUSTEES MEETING

7:00pm, Tuesday, May 15, 2018

Date of Approval: June 19, 2018

**Call to Order:** The Board of Trustees for the Chester Charter School for the Arts held a public Board Meeting in Chester, PA on May 15, 2018. The meeting convened at 7:00pm. An Executive Session took place in advance of the public Board Meeting to discuss personnel and litigation matters. Members of the Board in attendance (at the time of the call to order): President Don Delson, Vice President Barbara Klock, Marilyn Henkelman, Joan Richards, Benjamin Berger (Ph), Dion Lewis (Ph), Scott Beaumont, Marcine Pickron-Davis (Ph), Steven Piltch (Ph), Ramona Jones (Ph), and Head of School Akosua Watts. Absent:

**Public Comments:** No Comment. Present: Brian Holm

**Approval of Minutes**

- The Board reviewed and adopted the Minutes of the March, 27 2018 meeting of the Chester Charter School for the Arts Board of Trustees subject to changes provided during review discussion.
  - Motion – Joan Richards
  - Second – Marilyn Henkelman

**President's Report**

Don Delson (President) –

- Discussed new stages of construction and improvements to the building including dance studio, sports area and stage.
- Suggested that the Board develops a process to evaluate the security needs of the campus including a fence to protect playground area and other vulnerable areas of the building
- Discussed the involvement The Chester Fund (TCF) regarding the dance studio and security related construction projects.
- Adopted a motion to consider the Appointment of Ellen Milgrim to the Board of Trustees
- The Board voted unanimously in favor of the addition of Ellen Milgrim to the Board.

○ Ayes: 11 Nays: Absent: 0

**Financial Report**

Scott Beaumont (Finance Committee, Chair)

- Reviewed Balance Sheet, Cash Flow Statement and Preliminary Financial Report as of April 30, 2018.
- Discussed and reviewed the 2018-2019 Annual Budget
- Shared that the 2% increases from the district that were initially built into projection model of the budget are not in effect or anticipated.
- Akosua Watts highlighted the strategic plan Budget including focusing additional resources on math for next year including additional support staff
- Akosua Watts discussed the budget for Safety issues budget
- Highlighted positive financial results including solid enrollment and consistent, on time payments from the Chester Upland School District

**School Report**

Akosua Watts (Head of School) –

- Shared school highlights
- Reiterated budget highlights and programming considerations for 2018-2019

#### **Facilities Report**

- Adopted motion to approve the renewal of the Linton's Food Service Company contract
  - Motion-- Marilyn Henkelman
  - Second- Joan Richards
  - Ayes: 11 Nays: Absent: 0

#### **Strategic Planning Report**

- No report

#### **Governance and Nominating**

- Discussion about the merging of the Governance/Nominating and Human Resources Committees will continue.

#### **Academic Affairs**

- No report

#### **Human Resources**

- No Report

**Next Board Meeting:** Tues. June 19, 2018 at 7:00pm preceded by an Executive Session at 6:30pm

**Adjournment:** The meeting adjourned at 8:18

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Rachel Cameron, Operations Coordinator (serving as Secretary)